



M26-04
NYSA BOD Meeting Minutes (2nd of Month)
November 19th, 2025

I. Call to Order (President)-

II. Attendance (Secretary):

a. Board Member:

b. Commissioners:

Several updates were shared regarding program progress, scheduling needs, and coordination between sports. Commissioners expressed a desire to improve communication consistency and follow up on pending action items.

c. Members:

V26-13 III. Minute **approval** – M26-03 (Secretary) ----**APPROVED**----

IV. Treasurer's Report (Treasurer) –

Discussion focused on clarifying account access, recent updates to financial records, and questions about current expenditures. Members emphasized the importance of transparency and ensuring financial information is readily available.

V. Commissioner Updates/Reports

Several updates were shared regarding program progress, scheduling needs, and coordination between sports. Commissioners expressed a desire to improve communication consistency and follow up on pending action items.

a. As required (2nd of month)

VI. Calendar Review (Secretary)

Board members highlighted upcoming deadlines and seasonal scheduling requirements. Ensuring timely updates was emphasized so that planning across all programs can remain organized and efficient.

VII. Old Business

V26-02.2 a. V26-02 Business Rules Tabled from M26-03 (Secretary)

1. **MOTION TO APPROVE/IMPLEMENT** ----**APPROVED**----

V26-06.2 b. Quotes from 3 vendors for board shirts (Secretary)

1. **MOTION TO APPROVE/PURCHASE** ----**APPROVED**----

c. By-Law Review Chair

1. Appointee - [Michael Tucker](#)

2. Next Steps

1. Build committee

d. Ethics Committee Chair

1. Appointee - Michael Tucker

2. Next Steps

1. Build committee

2. Review process and procedures

e. Tournament Committee Chair

1. Appointee - [Adam Lollar](#)

2. Next Steps

1. Continue to look for opportunities

f. Fundraising Committee Chair

1. Appointee -

1. Receive turnover from board president

VIII. New Business

- V26-14 a. **T-Ball Power Distribution Proposal—Attachment in Drive (TBall Commissioner)**
Several updates were shared regarding program progress, scheduling needs, and coordination between sports. Commissioners expressed a desire to improve communication consistency and follow up on pending action items.
1. Run power from Football Concessions to TBall shed, pavilion, and scorekeeper areas
 2. **MOTION TO APPROVE** plan to present to county for inputs | not committing to cost-inducing contracts **---APPROVED---**
- V26-15 b. **Communication Management Plan—Attachment in Drive (Secretary)**
Members discussed improving communication flow within the organization, focusing on clearer processes, consistent messaging, and reducing delays. There was broad agreement on transitioning toward a unified communication system.
1. **Transition all official NYSA Board and Commissioner communications to Google-based (currently paid for) products**
Members discussed improving communication flow within the organization, focusing on clearer processes, consistent messaging, and reducing delays. There was broad agreement on transitioning toward a unified communication system.
Several updates were shared regarding program progress, scheduling needs, and coordination between sports. Commissioners expressed a desire to improve communication consistency and follow up on pending action items.
 2. **Establish Member communication process (when individual requests of board member are not made) for speaking on behalf of the Board in email or on NYSA-hosted social media**
Members discussed improving communication flow within the organization, focusing on clearer processes, consistent messaging, and reducing delays. There was broad agreement on transitioning toward a unified communication system.
 1. First 24 hours following receipt shall be reserved for the President to respond
 2. Next 24 hours (25-48) shall be reserved for the VP
 - a. VP shall default into the first 24 hours if the President pre-identified an absence reducing their ability to effectively respond in their window
 3. Starting at the 49th hour, a single board member may provide confirmation of receipt, and provide a response otherwise known to the rest of the board, but will not commit to specific actions on behalf of the board.
 - a. Follow on questions to this response will restart the response clock. 3. **MOTION TO APPROVE/IMPLEMENT** plan **---APPROVED---**
- V26-16 c. **Recurring Field Usage Discount—No Attachment (Lollar)**
Conversation centered on how field reservations should be processed going forward, including procedures for winter workouts. Members sought clarity on the official request process to reduce conflicts and maintain fair access.
1. **Review Current field usage pricing**
Conversation centered on how field reservations should be processed going forward, including procedures for winter workouts. Members sought clarity on the official request process to reduce conflicts and maintain fair access.
 2. Consider discounts for multi-month renters
 3. **MOTION TO APPROVE** proposal **---TABLED---**
- V26-17 d. **Vending Machine Proposal—Attachment in Drive (Secretary)**

Comments addressed the need for smooth coordination with potential vending partners, including confirming facility needs and minimizing operational hurdles. The goal was to support revenue opportunities while keeping implementation simple.

1. **Contract with vendor to put 3-5 full service vending machines on NYSA properties**

Comments addressed the need for smooth coordination with potential vending partners, including confirming facility needs and minimizing operational hurdles. The goal was to support revenue opportunities while keeping implementation simple.

1. **Vendor would place, maintain, and stock machines**

2. **Initial minimally invasive installations**

1. **Outer Football Concessions x2**

2. **Outer Baseball Concessions**

3. **Softball Concessions**

Updates included preparation for upcoming USA Softball events, coordination of weekend activities, and opportunities for player development. Members stressed organized planning to best support athletes across age groups.

4. **Outer Gym**

5. **Soccer Concessionsx2**

3. **MOTION TO APPROVE** vendor discussions or **APPROVE** bid to place ~~---APPROVED---~~

V26-18

e. **Softball Tournament Proposal—Attachment in Drive (Softball Commissioner)**

Updates included preparation for upcoming USA Softball events, coordination of weekend activities, and opportunities for player development. Members stressed organized planning to best support athletes across age groups.

Several updates were shared regarding program progress, scheduling needs, and coordination between sports. Commissioners expressed a desire to improve communication consistency and follow up on pending action items.

1. **Travel tax and softball revenue**

Updates included preparation for upcoming USA Softball events, coordination of weekend activities, and opportunities for player development. Members stressed organized planning to best support athletes across age groups.

2. **Travel opportunities for local talent**

3. **Skill refinement for existing players**

4. **Recruitment**

5. **MOTION TO APPROVE ----APPROVED----**

V26-19

f. **CC Machine Processing Vendor—Attachment in Drive (Downey)**

1. **More revenue**

2. **Customer convenience and satisfaction**

3. **NO MOTION REQUEST/INFORMATIONAL**

V26-20

g. **Requesting that surveys and evaluations be sent out regularly**

1. Surveys and evaluations are essential to NYSA because they provide accurate and unbiased insights into how our programs are performing and where improvements are needed. They give athletes, parents, coaches, and volunteers a voice, helping us understand what we're doing well and what challenges require attention. Without this feedback, we are relying solely on assumptions rather than real data.

1. **Surveys and evaluations help us:**

- Strengthen our programs by identifying trends, successes, and areas for improvement.
- Support coach development with constructive, actionable feedback.
- Enhance the athlete and parent experience by addressing concerns before they grow.

- Improve consistency across all sports and age groups.
Increase accountability and transparency within our organization and leadership.
- Guide long-term decisions with data instead of guesswork.
- Demonstrate to partners, sponsors, and the community that we are committed to ongoing improvement.

Updates included sponsorship expectations across programs and reminders for commissioners to meet submission deadlines to support program budgets.

2. Ultimately, surveys and evaluations enable us to deliver the safest, most positive, and most impactful youth sports experience possible—aligned with NYSA’s mission to prioritize athletes and character development.

2. Motion to Approve ----APPROVED----

V26-21

h. Adding/assigning additional board positions/committee chairs

1. Running a league or club is extremely rewarding, but it also requires a significant amount of work. Having committed volunteers to serve on the board of directors and share in the responsibilities can make a big difference in creating a positive, equitable, and accessible youth sports organization that benefits all athletes who participate.

1. Community Equity and Accessibility Manager
2. Manager of Coach Development
3. Officials Manager
4. Equipment Manager
5. Facility Manager
6. Concession Manager
7. Information Officer/Social media coordinator
8. Registrar

2. Motion to Approve ----APPROVED----

i. Need to review options for sports organization management software

Discussion covered the transition to new sports management software, including limitations of the current system and expectations for improved functionality. Members emphasized ensuring that commissioners understand the workflow and that data migration is handled carefully.

- j. We need to discuss possible ways forward for Level 2 background checks and the associated cost increase.

Members discussed requirements for Level 2 background checks and concerns about increasing associated costs. There was emphasis on ensuring compliance while balancing the financial impact on volunteers and the organization.

- IX. Reminders
- X. Member’s Concerns
- XI. Open Discussion
- XII. Adjournment

V26-22

a. MOTION TO APPROVE ----APPROVED----